



MSC/MNC BOARD OF DIRECTORS MEETING  
July 10<sup>th</sup>, 2011  
MINUTES

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**Present:**

Board Members:

Glen Mehus (President), Nigel Kemp (Past President), Jennifer Power-Hawrylak (Secretary), Chris Smith (Director), Laura Garrett (Director), Robert Diewold (Director), Ed Evely (CoP), Nancy Black (Director),

Also Attending: Lindsay Patten (Executive Director), Bette El-Hawary (Executive Assistant)

Absent with Regrets: Mike Heath-Eves (Director, CoP), Sylvie Potvin (Director), Keith Kendal (Director)

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**1. Call to Order**

The Chair called the meeting to order at 7:34pm ET.

**2. Approval of Agenda**

New Business: None

**Motion B07:11:01** (Smith/Garrett) to approve the Agenda as circulated with no additions. Carried.

**3. Approval of Minutes – June 5<sup>th</sup>, 2011**

**Motion B06:11:02** (Garrett/Smith) to approve the Minutes of the June 5<sup>th</sup>, 2011 with the following correction: Discussions under the Annual General Meeting should include the word 'Annual'. Carried.

**4. Approval of Minutes- June 12<sup>th</sup>, 2011**

**Motion B06:11:03** (Garrett/Smith) to approve the Minutes of the June 12<sup>th</sup>, 2011 with no corrections. Carried.

**5. Executive Directors Report – L. Patten**

- As of July 1<sup>st</sup>, Lindsay has returned back to regular work.
- **Web-Page:** Main duties have been updating the web-page. Main features include relay record tracking added to MyMSC; MSO registration payments by PayPal; updating Awards Sections and posting articles.
- **Contracts:** Lindsay is contracting Robin to take the the lead on Club Development.
- **Coach Development:** Nigel will be taking the lead on this; he is working with the Coaching Association of Canada to develop an NCCP module for Masters Coaches.
- **Nationals:** MSC Nationals Committee has been struck; the Chair is Keith Kendall, other members include Ed, Jennifer, Laura, Sylvie, Terry Ryan, Glen (ex-officio) Lindsay (ex-officio).
- **International Hall of Fame:** Lynn Marshall will be inducted into the International Masters Swimming Hall of Fame in Florida on September 16<sup>th</sup>. **Motion B06:11:04** (Smith/Garrett) for MSC to contribute \$500 to Lynn Marshall to attend her induction, a further \$500 for travel expenses will be paid if Lynn has someone she wants to take with her. Carried.
- **USMS Conference:** Discussion on who MSC will send to represent the organization; the Conference will take place September 15-17<sup>th</sup>; everyone on the call was supportive of the Glen attending as President and Nigel attending as the lead on coach development. **Motion**

**B06:11:05** (Smith/Deiwold) to send Nigel Kemp and Glen Mehus to the USMS Convention and the International Hall of Fame Induction on behalf of Masters Swimming Canada.

Carried.

→ **Strategic Priorities:** Hope to have these identified for the fall.

#### **6. Financial Report – K.Kendal (regrets)**

→ Keith circulated his report via email. Laura requested the contact information of the person that does the translations for MSC to translate the Nationals meet package. Lindsay will send it to Glen. Laura asked who receives the copies of the MSC rule books and if the Nationals Committee could receive a copy. A copy is available for download on the MSC webpage. Chris will send one to Laura. They are sent to each Province and given out to Officials.

#### **7. Council Of Provinces Report- E. Evelly**

Nothing to report.

#### **8. Human Resources Committee Report- B. Deiwold**

Happy to have Lindsay back to work; the HR Committee has exchanged emails; they will be developing an ED job description. The Committee has reviewed some documents that they hope to have approved. A draft will be circulated to the Board once the Committee has come to an agreement.

#### **9. National Championships 2011 – L. Patten**

- Lindsay discussed the Committee under his report.
- Major weakness of the event was the lack of Officials; is this a failure on MSC's part? FNQ's part? Or the organizing committee.
- Need to ensure the Committee sets a Policy on Awards (banner recipients) and Relays (Provincial teams).

#### **10. Old Business –**

- **Face to Face Meetings-** Bette circulated costs to Glen; Glen recommends that the meetings take place in Montreal. Everyone was in agreement with this. Bette will proceed with the booking and send the information to the Board; CoP will be notified via Ed Evelly.

-**Communications-** Bette and Nigel will be working on a newsletter to be launched in September.

#### **11. New Business –**

-None

**Next Meeting –** Sunday September 11<sup>th</sup>, 2011 7:30pm ET.

**12. Adjournment -** Meeting adjourned at 9:20pm ET by B. Diewold.

**Jennifer Power-Hawrylak**  
**Secretary.**